

## 2021-22 Upcoming [REACH PT Key Dates](#)

<b>April 18 - May 6</b>	<b>MOY 4th Quarter REACH PT Window</b> (Evaluated quarterly teachers enter BOY PT scores)
<b>April 27 - May 6</b>	<b>Administer Roster Verification Set-Up</b> (Administrators review teacher PT & Class Rosters)
<b>May 2 - June 3</b>	<b>EOY PT Window</b> (All evaluated teachers administer and enter EOY PTs)
<b>May 9 - May 27</b>	<b>Teacher Roster Verification Window</b> (All evaluated teachers confirm PT & Class Rosters)

### 5/2 REACH PT Updates

#### **MOY 4rd Quarter PT Score Entry (4/18 - 5/6) *Open Now - ONE WEEK LEFT!***

All **evaluated** quarterly [block schedule](#) classroom teachers and/or teachers who have not yet entered BOY PT scores (eg PATs or Tenured REACH Opt-ins), must administer and enter (2) BOY PT scores for their last cohort of students. Teachers should enter BOY PT scores via [cps.edu/checkpoint](https://cps.edu/checkpoint) using the [How-To: Teacher REACH PT Score Entry](#). Teachers hired before 4/8 or Teachers on Leave who have not administered or entered BOY PT scores must also enter BOY PT scores as soon as possible during the 4th Quarter MOY PT Window.

- NOTE: Teachers will not be able to enter BOY scores into Checkpoint after 5/6.
- Principals can use the [Principal Completion Report](#) to confirm which teachers have entered BOY PT scores for (2) classes/subjects.
- Teachers who do not see their PT listed in Checkpoint should use the [PT Look-up How-To](#) to enter BOY PT scores.
- Teachers who did not order BOY PTs must download & print BOYs from the left column of the [PT Intranet page](#)
- Transfer and/or students who are absent during the 4th Quarter MOY window do not need to be assessed/have BOY PT scores entered into Checkpoint.
- If there is no existing PT aligned to a teacher's curriculum, teachers should use the guidance on p. 27 of the [2021-22 PT Manual](#) to create their own BOY and EOY PTs.

#### **EOY PT Window (5/2-6/3) *OPENS SOON!***

All evaluated PATs and Opt-In tenured teachers must administer and enter EOY PT scores between Monday, May 2 - Friday, June 3. All EOY PT Orders and PK-2nd books should be delivered by Monday, May 2. Teachers are now able to download and print all 21-22 EOY PTs on the [REACH PT Intranet page](#).

#### **Teacher Roster Verification Window (5/9-5/27)**

To ensure teachers receive REACH PT scores for the correct students and PTs, evaluated teachers must complete the 2-step Roster Verification by reviewing the BOY PTs and students they expect to receive PT scores for and submitting their (2) required [BOY PT Rosters](#) (green) and confirming their amount of instructional responsibility on [Class Rosters](#) in [Battelle For Kids](#).

- All 4th Quarter, new and/or co-teachers
  - Teachers or Admin will need to ADD the correct [BOY PT Roster](#) for any evaluated co-teacher and/or new teachers who did not enter their own BOY PT scores using the [Performance Task Verification Guide](#). Additional RV guidance docs can be found on the [Intranet REACH Roster Verification page](#) and questions about RV or Admin set-up should be directed to [rosterverification@cps.edu](mailto:rosterverification@cps.edu).
  - **Note:** Only PATs and tenured "Opt-in" teachers who have requested to be evaluated this year are required to complete Roster Verification.

#### **BOY PT Resources & Survey**

All teachers who entered BOY PT scores into Checkpoint (tenured and non-tenured) are encouraged to complete the [21-22 BOY SURVEY](#) as soon as possible.

- [PT Test Results Report](#) - view BOY Total Points and Summative Score.
- [PT Instructional Roadmap](#) - provides multiple resources for using PT data to guide instructional decisions and support progress monitoring.