## 2021-22 Upcoming REACH PT Key Dates

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### 5/2 REACH PT Updates

#### MOY 4rd Quarter PT Score Entry (4/18 - 5/6)  Open Now - ONE WEEK LEFT!
All evaluated quarterly block schedule classroom teachers and/or teachers who have not yet entered BOY PT scores (eg PATs or Tenured REACH Opt-ins), must administer and enter (2) BOY PT scores for their last cohort of students. Teachers should enter BOY PT scores via cps.edu/checkpoint using the How-To: Teacher REACH PT Score Entry. Teachers hired before 4/8 or Teachers on Leave who have not administered or entered BOY PT scores must also enter BOY PT scores as soon as possible during the 4th Quarter MOY PT Window.
- **NOTE:** Teachers will not be able to enter BOY scores into Checkpoint after 5/6.
- Principals can use the Principal Completion Report to confirm which teachers have entered BOY PT scores for (2) classes/subjects.
- Teachers who do not see their PT listed in Checkpoint should use the PT Look-up How-To to enter BOY PT scores.
- Teachers who did not order BOY PTs must download & print BOYs from the left column of the PT Intranet page.
- Transfer and/or students who are absent during the 4th Quarter MOY window do not need to be assessed/have BOY PT scores entered into Checkpoint.
- If there is no existing PT aligned to a teacher’s curriculum, teachers should use the guidance on p. 27 of the 2021-22 PT Manual to create their own BOY and EOY PTs.

#### EOY PT Window (5/2-6/3)  OPENS SOON!
All evaluated PATs and Opt-In tenured teachers must administer and enter EOY PT scores between Monday, May 2 - Friday, June 3. All EOY PT Orders and PK-2nd books should be delivered by Monday, May 2. Teachers are now able to download and print all 21-22 EOY PTs on the REACH PT Intranet page.

#### Teacher Roster Verification Window (5/9-5/27)
To ensure teachers receive REACH PT scores for the correct students and PTs, evaluated teachers must complete the 2-step Roster Verification by reviewing the BOY PTs and students they expect to receive PT scores for and submitting their (2) required BOY PT Rosters (green) and confirming their amount of instructional responsibility on Class Rosters in Battelle For Kids.
- All 4th Quarter, new and/or co-teachers
  - Teachers or Admin will need to ADD the correct BOY PT Roster for any evaluated co-teacher and/or new teachers who did not enter their own BOY PT scores using the Performance Task Verification Guide. Additional RV guidance docs can be found on the Intranet REACH Roster Verification page and questions about RV or Admin set-up should be directed to rosterverification@cps.edu.
  - **Note:** Only PATs and tenured “Opt-in” teachers who have requested to be evaluated this year are required to complete Roster Verification.

#### BOY PT Resources & Survey
All teachers who entered BOY PT scores into Checkpoint (tenured and non-tenured) are encouraged to complete the 21-22 BOY SURVEY as soon as possible.
- **PT Test Results Report** - view BOY Total Points and Summative Score.
- **PT Instructional Roadmap** - provides multiple resources for using PT data to guide instructional decisions and support progress monitoring.